



Open Meeting Agenda

April 7, 2026

7:30 PM

Call to Order - Meeting was called to order at 7:31pm by Shirin. Giles seconded; all present voted in favor.

Roll Call

Shirin Bansal, President
Champagne Lawrence, Vice President
Giles Davis, Secretary
Janki Jariwala, Treasurer
Skipper Lin, Trustee
Erin Spiliotopoulos, Matrix Property Management Group

Minutes – Shirin made a motion to approve the March 3rd Annual Meeting and Election minutes. Janki seconded; All present voted in favor.

Old Business

- Spring Reminders – Management reminded the community of a few different spring issues.
 - Keep patios and decks clean.
 - Maintain Plants in Planters.
 - Any outdoor modifications must come to the board for approval.
 - Homeowners will be receiving a spring newsletter with more reminders.
- Towing Reminders – Management reminded residents they are not able to park in fire lanes or block garages. They will be towed at the owners expense.

New Business

- Irrigation – Erin noted that irrigation has been turned on. A general reminder to community members to not play in the sprinklers and report broken heads if noticed.
- Landscaping Reminders – Homeowners can remove or add plants near their units but they must receive approval from the board.
- Newsletter Spring 2026 – We are waiting for a few updates but this will be sent within the next week.

- Dryer Vent/Chimney Inspections – Management noted that if owners are up prior to August, they will receive a notification from our office. Homeowners that do not use the chimney or dryer vents may be asked to sign affidavits for non-usage.

Next Meeting – May 5th, June 2nd, July 7th, August 4th, September 8th, October 6th, November 3rd, December 1st

Motion to Adjourn – Janki moved to adjourn the meeting at 8:03PM. Shirin seconded the motion. All present voted in favor.